

Position Available

Title:	Family Programs Guide
Reports To:	Studio and Gallery Programs Manager
Pay Type:	On-Call, Regular, Non-Exempt
Salary:	Commensurate with Experience and Education
Benefits:	Museum Membership and Discounts
Work Schedule:	To be determined
Work Location:	Law Building, a non-smoking facility

The Department of Learning and Interpretation connects visitors and students with art at the MFAH. Studio and Gallery Programs offer a variety of hands-on methods within the Museum's galleries, studios, and the community to respond to original works of art in the Museum's permanent collection and temporary exhibitions. Taking direction from the Intergenerational Learning Specialist and the Studio and Gallery Programs Manager, the Family Guide will be creating a welcoming and engaging environment for families in which families are encouraged to share their own knowledge and experiences as an important part of their museum visit.

Responsibilities:

- Collaborate with museum staff to implement gallery programs, particularly Family Zone on Sunday afternoons.
- Assist Studio and Gallery Programs staff at large-scale community programs.
- Attend occasional docent and curatorial education sessions, learning about works of art in collections and exhibitions. This preparatory work may include the Family Guide's own research about art and artists to enhance experiences for program participants.
- Reliability and promptness for programs, meetings, and training sessions.
- Must have access to e-mail and be prompt in replies to questions and requests from MFAH staff.
- Courtesy and professionalism towards MFAH staff and the public.
- Fulfill other responsibilities as necessary.
- Must be able to work on Sunday afternoons

Skills, Knowledge and Abilities:

- Knowledge of artistic processes, mediums, and art history
- Excellent public speaking and teaching skills
- Enthusiasm for engaging intergenerational audiences
- Excellent interpersonal skills
- Ability to handle multiple projects simultaneously
- Must be able to work evenings and weekends as program schedule demands
- Reliable transportation

Education and Experience:

- B.A. in arts, education, or humanities, or B.F.A., or related experience
- Demonstrated expertise in particular artistic media or techniques
Fluency in Spanish highly desirable

MFA **H** *The Museum of Fine Arts, Houston*

How to Apply:

Send resume to Human Resources, Job 19-038EDU, P.O. Box 6826, Houston TX 77265-6826;
Fax 713-639-7508 or email: jobs@mfah.org

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