

MFAH Internship/Fellowship Description

Intern/Fellow Title:	Windgate Intern Windgate Internship administered by the Center for Contemporary Craft
Academic Level:	Graduate (B.A. completed, M.A. coursework preferred)
Supervisor:	Anna Walker
Department:	Decorative Arts, Craft, and Design Fellow
Dates of Internship/Fellowship Term:	June 11-August 17, 2018

Project Overview:

The Windgate Internship is administered by the Center for Craft. The Windgate Intern will participate in the formative stages of planning the installation of craft in The Nancy and Rich Kinder Building dedicated to modern and contemporary art scheduled to open early 2020 at the Museum of Fine Arts, Houston. This will require a creative individual to collaborate with senior curators on conceptualizing and framing the narrative of studio craft in the new permanent collection galleries. With close to 4,000 craft objects, the intern will assist in researching and developing a checklist for the installation, along with preliminary research for didactic materials. The intern will also research and gather documentation of other American museum installations of craft. Additional tasks will include updating exhibition history, provenance research, identifying photographic needs, and individual artists research.

Learning Goals and Objectives:

- Critical thinking of installation narratives.
- Object research.
- Understanding of exhibition design.

Skills, Knowledge and Abilities:

- Strong research and writing skills.
- Ability to work both collaboratively and independently.

Education and Eligibility

- A B.A. in art history is required and M.A. coursework in craft history is preferred.

Anticipated Schedule:

- The internship will comprise 350 hours (35 hours per week for 10 weeks), which will begin on Monday, June 11 and should be completed by Friday, August 17, 2018. *If necessary, hours/days missed can be made up by Friday, August 24, 2018.*

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- Monday through Friday, 9 to 5 pm (with hour-long lunch).
- The first two weeks will include approximately 10 hours of orientations (including human resources, information technology, library, etc.)
- Interns and fellows have the opportunity to participate in professional development sessions organized by staff in the Department of Learning and Interpretation during the first week of the summer term and during regular “brown bag” lunches scheduled throughout the summer. During these professional development opportunities, MFAH interns and fellows convene to learn about different aspects of museum careers and the MFAH’s operations.

Graduate Fellowship Stipend:

- Windgate Intern receives a \$5000 stipend (\$14.29/hour) for the 10 week summer internship.

Application Instructions and Deadline:

Please submit the following materials to interns@mfa.org.

- Letter of interest describing your experience and professional goals as relevant to this opportunity (maximum 1000 words)
- Résumé/CV

When submitting application materials, please include the name of the internship or fellowship, in the subject line of your email. The deadline for applications for the MFAH Summer 2018 Internship and Fellowship program is **Friday, March 16, 2018**.