

MFAH Internship/Fellowship Description

Intern/Fellow Title:	Curatorial Intern, Asian Art
Academic Level:	Undergraduate or Graduate
Supervisor:	Dr. Bradley M. Bailey
Department:	Asian Art, Curatorial
Dates of Internship/Fellowship Term:	June 3-August 9, 2019

Project Overview:

- The Asian Art department requests an intern to take part a range of curatorial and administrative responsibilities to a degree variable based on the experience and abilities of the applicant:
 - Participation in a survey of the collection including assistance in collection-based research, conducting provenance and object history investigations, and standardization of information to be presented on the Online Collection Module. This research will culminate in the creation of public tours, blogs, and other forms of communication for the department.
 - The department will focus on three research topics over the course of the summer: Indian sculpture, Korean ceramic and Buddhist arts, Japanese Zen painting. Internship applicants are encouraged to include research interests in their applications and list any relevant coursework.
 - The intern will also assist in exploratory research and planning regarding future exhibitions and rotations in the galleries of Asian Art and tailored to the skills and interest of the applicant. This includes conducting gallery critiques of the Arts of Asia galleries, MFAH galleries, and other spaces in Greater Houston.
 - Aid in the promotion of the Arts of Asia galleries by developing a theme for a series of public gallery tour.

Learning Goals and Objectives:

- Intern will have the opportunity to familiarize themselves with the processes of object acquisition, authentication, and research that is integral to the day-to-day of a museum curator.
- Develop presentation skills by giving 4+ public tours of the Asian Art galleries

Skills, Knowledge and Abilities:

- Familiarity with Asian Art (survey course, and preferably one specialized course in either Japanese, Chinese, or Indian art).
- Command (especially written) of at least one Asian language, while not mandatory is highly desirable.
- Familiarity with database system (The Museum System)
- Detail-oriented, organized and self-motivated, with the ability to manage priorities and meet

MFAH Internship/Fellowship Description

deadlines

- Ability to communicate adeptly across departments and willingness to work within an office community

Education and Eligibility

- Undergraduate level: Students currently enrolled in an undergraduate program or who recently completed (within one year) a Bachelor's degree are eligible for this opportunity.
- Graduate level: Students currently enrolled in a graduate program or who recently completed (within one year) a Master's degree or Ph.D. are eligible for this opportunity.

Anticipated Schedule:

- The internship will comprise 350 hours (35 hours per week for 10 weeks), which will begin on Monday, June 3 and should be completed by Friday, August 9, 2019. *If necessary, hours/days missed can be made up by Friday, August 23, 2019.*
- Monday through Friday, 9 to 5 pm (with hour-long lunch).
- The first two weeks will include approximately 10 hours of orientations (including human resources, information technology, library, etc.)
- Interns and fellows have the opportunity to participate in professional development sessions organized by staff in the Department of Learning and Interpretation during the first week of the summer term and during regular "brown bag" lunches scheduled throughout the summer. During these professional development opportunities, MFAH interns and fellows convene to learn about different aspects of museum careers and the MFAH's operations.

Academic Credit Internship (no stipend):

- **Academic Credit:** Students wishing to earn academic credit are responsible for ensuring all necessary paperwork is complete with your college/university. If MFAH personnel (University Programs Specialist and/or Intern/Fellow Supervisor) must complete paperwork (verify time-logs, evaluation, etc.), it is your responsibility to bring the paperwork to the MFAH's attention. Additionally, your college/university may have fewer or greater requirements for academic credit. If fewer requirements, you acknowledge the need to abide by the MFAH's requirements. If greater requirements, you acknowledge the need to inform the MFAH, and you understand the MFAH may or may not guarantee compliance with requirements of other institutions.
- This internship opportunity does NOT provide a stipend, and you acknowledge the internship will not constitute employment and no stipend will be provided.

Application Instructions and Deadline:

Please submit the following materials to interns@mfa.org.

- Application Form
- Letter of interest describing your experience and professional goals as relevant to this opportunity (maximum 1000 words)
- Résumé/CV
- Additional materials requested
 - Unofficial Transcript
 - Short Writing Sample, appx. 1500 words

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When submitting application materials, please include the name of the internship or fellowship, in the subject line of your email. The deadline for applications for the MFAH Summer 2019 Internship and Fellowship program is **Monday, March 25, 2019**.